Approach Document

Customer Name: TVS Limited

Date : 10th July 24

OMNEX
SYSTEMS

www.omnexsystems.com

Requirement :- Document should Route To HOD for approval In case document is not Revised for more than two years [i.e No Change]

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In Business Rule – User need to "Enable" approval for review – No Change

Its mandatory to enable rule if additional approved round in case Document not revised more than two year [No change] .

User not required to select any round for review in business rule

Requirement :- Current Scenario HOD is not mapped in approval round as its impacting normal Review Flow , TVS expecting Document should route for approval only in case its not revised for more than two years.

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PL1

Documents Reviewed After:

1 | Year ▼

Revision Option

DocPro automatically increments by 1 ▼

Document Number Options

User Defined Document Number

Revision Date Option

Last approval date

Level Owner 👤+

User Select

☑ In Use

☐ Records

Edit Route Options   Inherit from parent

Set as auto publish level for these modules   Click

> Omnex Proposed Approach : In Doc Pro Setup – Folder Management There will be Provision to Set Approval round " Only in case Document is not revised more than years- no change"
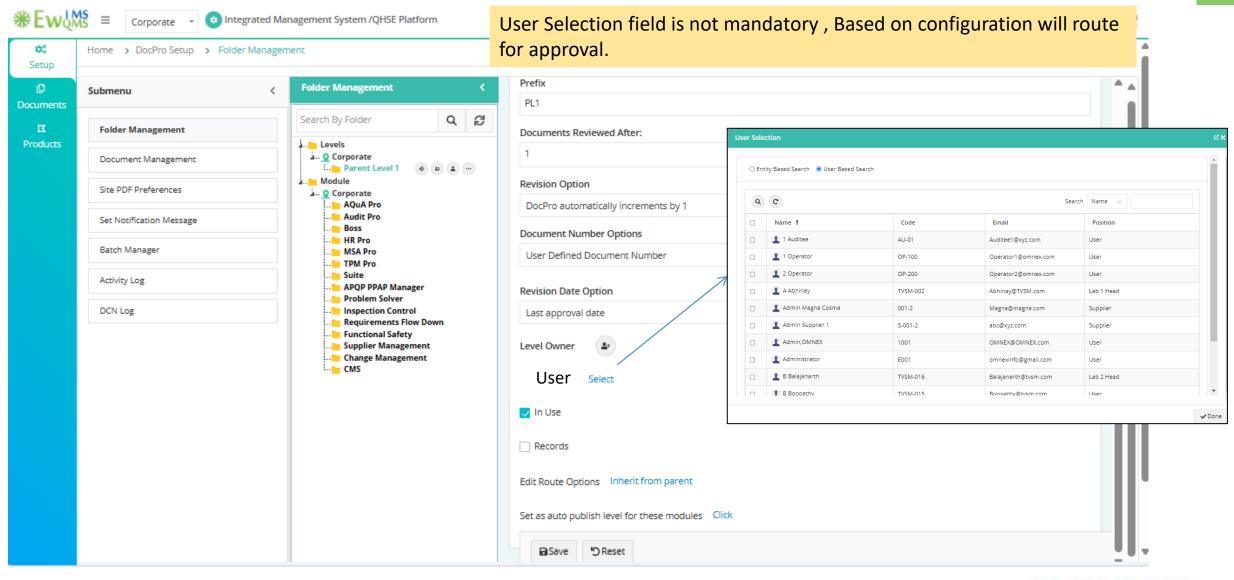
> This will allow to choose User, Selected user will be mapped as approver[i.e.- HOD], as based on folder configuration any document within this folder not revised more than 2 year [i.e. No change] will automatically route to specific user for approval

Do TVS want MRO to be part of approval in case document not revised more than two years ?
DO TVS expecting Expecting multiple user selection in this approval configuration ?

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User Selection field is not mandatory , Based on configuration will route for approval.

THANK YOU